

## Otahuhu College Behaviour Matrix

|                     | <b>Be Respectful</b>   | <b>Be Engaged</b>  | <b>Be Supportive</b>  | <b>Be On Time</b>   |
|---------------------|--|--|---|---|
| <b>Whole School</b> | <p>Use appropriate language</p> <p>Listen to and follow instructions</p> <p>Be polite</p> <p>Address teachers as Miss or Sir</p> <p>Wear correct uniform</p> <p>Keep our school clean</p> <p>Chewing gum in the bin</p> <p>Corridors are quiet zones; keep left, walk, games are played outside</p> <p>Keep the school smoke and drug free</p> | <p>Work hard</p> <p>Try your best</p> <p>Learn from your mistakes</p> <p>Have the right gear</p>   | <p>Be kind</p> <p>Play fair</p> <p>Lead by example</p> <p>Accept diversity</p> <p>Treat others as you would like to be treated</p> <p>Celebrate success</p> | <p>Be at school by 8.30</p> <p>Move quickly and quietly when the first bell rings</p> <p>Finish eating before class</p> <p>Go to the toilet during break</p> <p>Be in the right place at the right time</p> |
| <b>Classroom</b>    | <p>Come into class calmly and quickly</p> <p>Follow instructions</p> <p>If someone is talking to the class, listen carefully</p> <p>Care for books, furniture and gear</p>   | <p>Books and gear out; bags under desks</p> <p>Have a blue or black pen, pencil, ruler and eraser</p> <p>Keep devices in your bag</p> <p>Be ready to learn</p> <p>Stay on task</p> | <p>Let others learn; focus discussion on the work</p> <p>Know when to be quiet and when to listen</p> <p>Support each other in your learning</p>            | <p>Get to class on time</p> <p>Phone or bring a note if you are absent or late</p> <p>Know your timetable</p> <p>Put the chairs up at the end of the day</p>  |

|                    |  |   |   |  |
|--------------------|--|---|---|--|
|                    | <p>Keep the room tidy</p> <p>Wait at your desk until you are dismissed</p>   | <p>Participate thoughtfully in class discussions</p> <p>Ask questions</p> <p>Do your homework</p>   |   |  |
| <b>Grounds</b>     | <p>Put rubbish in the bins</p> <p>The front lawn is a quiet zone</p> <p>When you are playing, be aware of staff and other students</p> <p>Leave speakers at home</p> | <p>Encourage participation</p>  | <p>Show good sportsmanship</p> <p>If you see someone sitting alone, invite them to sit with you</p> | <p>When you hear the first bell, move quickly to class</p>             |
| <b>In Public</b>   | <p>Thank your hosts</p> <p>Leave vans and buses tidy</p> <p>You are an Otahuhu College student whenever you are in uniform; always show good manners</p>             | <p>Listen to instructions</p> <p>Have the right gear</p>  | <p>Encourage others and represent your school with pride</p>  | <p>Get to the game in plenty of time</p> <p>Be early for your trip</p> |
| <b>School Hall</b> | <p>Clap when appropriate</p> <p>Listen to the speaker and focus on the stage</p>   | <p>Keep food, drink and devices in your bag</p> <p>Respond immediately to the quiet signal</p> <p>Stay in your seat until you are dismissed</p> | <p>Sit in your whanau group</p>   | <p>Enter and exit in an orderly fashion</p>                            |

